Position: Senior Tax Officer [Goods and Services Tax]  
Company: IRAS  
Location: Singapore

Job Responsibilities
- Frontline duties at the counter, over the telephone and via email
- Provide assistance to taxpayers on clarifications of tax practices, application of tax laws and assessments
- Handle referral enquiries and provide education on GST matters
- Conduct desk and field based audits on taxpayers to deter non-compliance and improve voluntary compliance

Job Requirements
- Diploma and above, preferably in Accountancy or Business
- Preferably at least 1 year of experience in customer service, audit and/or GST-related services would be an advantage; fresh graduates are welcome to apply
- Basic knowledge of accounting and GST
- Strong communication skills (verbal and written)
- Ability to evaluate situations and make quick decisions
- Basic knowledge of the audit process, audit methodologies available, consequences of different types of audit determinations, etc.
- Ability to question, probe and analyse
- Resourceful and able to work independently in a team environment

Application
To apply, please submit your detailed resume to the Human Resource of IRAS at careers@iras.gov.sg.

Only shortlisted applicants will be notified.